

WHISTLEBLOWER FORM

You should raise any genuine concerns about any improper conducts or wrongful acts involving Hong Leong MSIG Takaful Berhad (“HLMT”). If your concern is about your personal position, rather than a concern about malpractice, it will be more appropriate for you to use the HR grievance procedures.

YOUR RELATIONSHIP WITH HONG LEONG MSIG TAKAFUL BERHAD	Please tick all applicable: Employee: <input type="checkbox"/> Non-Employee: <input type="checkbox"/>
	NON-EMPLOYEE: Please specify your relationship. Please include your employer’s details if your employer provides services to or otherwise has a business relationship with Hong Leong.
YOUR STAFF ID (If you are a HLMT staff)	
YOUR CONTACT DETAILS	Name: Address: Telephone: Email:

DETAILS OF YOUR CONCERNS
(please provide as much information as possible)

DESCRIPTION OF INCIDENT:
(use the additional information sheet, if necessary)

WHERE DID THE INCIDENT OCCUR?

WHEN DID THE INCIDENT OCCUR?

NAME AND POSITION OF PERSON(S) INVOLVED:

DETAILS OF ANY WITNESS(ES):

DID YOU REPORT THE INCIDENT TO ANY AUTHORITIES? IF YES, PLEASE GIVE DETAILS:

SUPPORTING DOCUMENT(S) ATTACHED (Please tick)? Yes No

ADDITIONAL INFORMATION SHEET

ANY ADDITIONAL INFORMATION:

Provide any further details you think may be relevant, for example, whether you approached the person(s) concerned, any financial impact to HLMT, etc.